



HIGHWAYS ADVISORY COMMITTEE

4 July 2017

Subject Heading:	Upminster Bridge (St Andrews Ward) TPC864 – Results of informal consultation
CMT Lead:	Dipti Patel
Report Author and contact details:	Dean R Martin Technical Support Assistant schemes@havering.gov.uk
Policy context:	Traffic & Parking Control
Financial summary:	The estimated cost of implementation is £15,000 and will be met by the 2017/18 Parking Strategy Investment.

The subject matter of this report deals with the following Council Objectives

Havering will be clean and its environment will be cared for	[x]
People will be safe, in their homes and in the community	[x]
Residents will be proud to live in Havering	[x]

SUMMARY

St Andrews Ward

This report outlines the responses received to the informal consultation undertaken with the residents of the Upminster Bridge Area and recommends a further course of action.

RECOMMENDATIONS

1. That the Highways Advisory Committee having considered this report and the representations made recommends to the Cabinet Member for Environment Regulatory Services and Community Safety that;
 - a) The proposals to introduce a residents parking scheme for the Upminster Bridge Area, operational Monday to Friday 8am to 6.30pm inclusive, (as shown on the plan in Appendix E) be designed and publicly advertised;
 - b) The proposals to introduce 5 Pay & Display operational Mon to Fri 8am to 6.30pm inclusive (as shown on the plan in Appendix E) be designed and publicly advertised;
2. That it be noted that the estimated cost of this scheme is £15,000 which will be funded from the 2017/18 Parking Strategy Investment.

REPORT DETAIL

1.0 Background

- 1.1 At its meeting in March 2016, The Highways Advisory Committee (HAC) agreed in principle, to consult on a possible introduction of a Controlled Parking Zone in Upminster Bridge Area. This is due to increasing complaints about the level of commuter parking in the area.
- 1.2 The review area is identified on the plan in Appendix A.
- 1.3 An informal questionnaire was sent out to the residents of the area and copies of the letter and questionnaire are appended to this report in Appendices B and C.
- 1.4 On Friday 20th January 2017, 338 residents that were perceived to be affected by the proposals were sent letters and questionnaires, with a return date of 6th March 2017. The responses to the questionnaire are outlined in the table appended to this report in Appendix D.

2.0 Results of informal consultation

From the 338 letters sent out there were 156 responses received, representing a 46% return. 112 respondents answered YES and 44 respondents answered NO to question 1, that they felt there was a problem in the road. 111 respondents answered YES and 1 respondent answered NO to question 2 that they were in favour of restrictions. In relation to the preferred operational days for the restrictions 37 respondents favoured Monday to Saturday, while 76 respondents favoured Monday to Friday. In relation to operational hours for the restrictions 87 respondents favoured 8am to 6.30pm, while 25 respondents favoured 10.30am to 11.30am. In relation to the form of restrictions 83 respondents favoured the introduction of a Residents Parking Scheme while 30 respondent's favoured the introduction of yellow line waiting restrictions. Given the results of the consultation implementation of the most popular all round option:: Residents Parking Scheme, operational from Monday to Friday 8am to 6.30 pm inclusive.

3.0 Design Principles

- 3.1 The proposed residents parking bays in the Unnamed Service Road leading from Hacton Lane, which runs parallel with Upminster Road, will be placed partly on the footway. The footway and carriageway of the unnamed road are limited in width. It is recognised that the installation of the parking bays will leave a sub-standard width footway, however there is a main footway line on the opposite side of the service road that is wide enough and will remain free for pedestrian flow. Whilst not ideal, leaving a narrower footway than usual will ensure that emergency services can gain access to the very end of the road without being obstructed.
- 3.2 The formal design shown on the plan in Appendix E.

3.0 Staff comments

- 3.1 It is clear from the responses to the consultations that were undertaken that there is longer term non-residential parking taking placing in the area, due to its close proximity to the amenities of Hornchurch Town Centre and Upminster Bridge Station.
- 3.2 The proposed residents parking provision will limit the longer term non residential parking and will give residents and their visitor's priority to park during the restricted period. The proposed Pay and Display parking provisions will turn over parking during the day and will be a further benefit to the Town Centre.

IMPLICATIONS AND RISKS

Financial implications and risks:

This report is asking HAC to recommend to the Cabinet Member the launch of consultation relating to the above scheme

The estimated cost of implementing the proposals, including physical measures, advertising and making the Traffic Management Orders costs is £15,000. These costs will be funded from the 2017/18 Parking Strategy Investment.

The costs shown are an estimate of the full costs of the scheme, should it be implemented. A final decision would be made by the Lead Member – as regards to actual implementation and scheme detail. Therefore, final costs are subject to change.

This is a typical project for Street management and there is no expectation that the works cannot be contained within the cost estimate. There is an element of contingency built into the financial estimate. In the unlikely event of an overspend, the balance would need to be contained within the Street management overall Minor Parking Schemes revenue budget.

Related costs to the Permit Parking areas

Resident & Business permits charges	
Residents permit per year	1st permit £35.00, 2nd permit £60.00, 3rd permit and any thereafter £85.00
Business permit per year	Maximum of 2 permits per business £200 each
Visitors permits	£1.25 per permit for up to 4 hours (sold in £12.50 books of 10 permits)

Legal implications and risks:

The Council's power to make an order creating a controlled parking zone is set out in Part IV of the Road Traffic Regulation Act 1984 (“RTRA 1984”).

The Council's power to make an order for charging for parking on highways is set out in Part IV of the RTRA 1984.

Before an Order is made, the Council should ensure that the statutory procedures set out in the Local Authorities Traffic Orders (Procedure)(England & Wales) Regulations 1996 (SI 1996/2489) are complied with. The Traffic Signs Regulations and General Directions 2002 govern road traffic signs and road markings.

Section 122 RTRA 1984 imposes a general duty on local authorities when exercising functions under the RTRA. It provides, insofar as is material, to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. This statutory duty must be balanced with any concerns received over the implementation of the proposals.

In considering any responses received during consultation, the Council must ensure that full consideration of all representations is given including those which

do not accord with the officers' recommendation. The Council must be satisfied that any objections to the proposals were taken into account. In considering any consultation responses, the Council must balance the concerns of any objectors with the statutory duty under section 122 RTRA 1984.

Human Resources implications and risks

It is anticipated that the enforcement activities required for these proposals can be met from within current staff resources

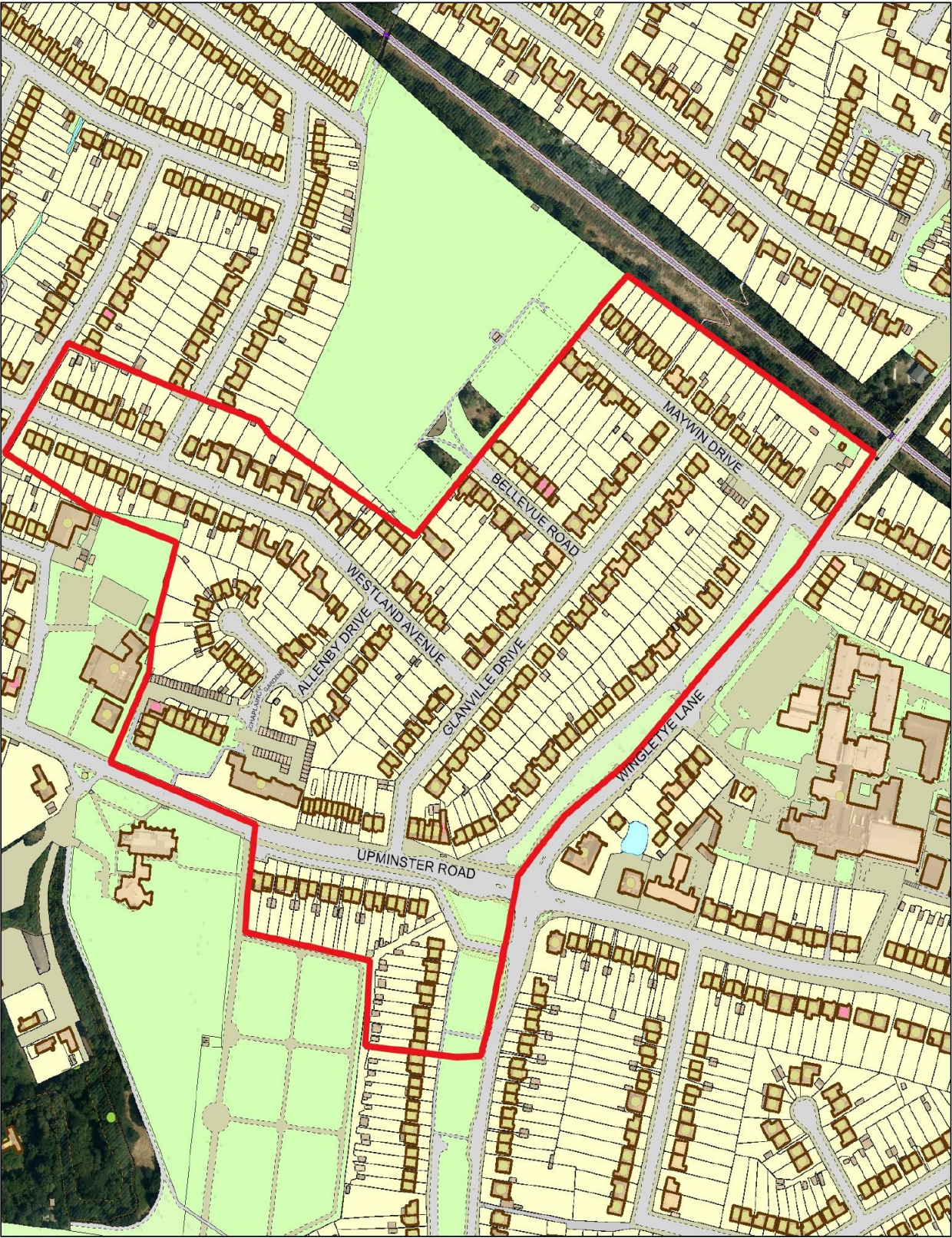
Equalities implications and risks

Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others. However, the Council has a general duty under the Equality Act 2010 to ensure that its highway network is accessible to all. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access. In considering the impacts and making improvements for people with protected characteristics (mainly, but not limited to disabled people, children, young people and older people), this will assist the Council in meeting its duty under the act.

There will be some physical and visual impact from the required signing and lining works.

BACKGROUND PAPERS

- Appendix A – Review Area**
- Appendix B – Consultation Letter**
- Appendix C – Questionnaire**
- Appendix D – Responses**
- Appendix E - Formal Design**



Review Area N
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	Scale: 1:2200 Date: 18 January 2017 0 50 100 150 metres
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The Resident/Occupier

**Street Management
Schemes**

London Borough of Havering
Town Hall,
Main Road
Romford RM1 3BB

Email: schemes@havering.gov.uk

IMPORTANT PARKING CONSULTATION

Date: Friday 20th January 2017

Dear Sir/ Madam

UPMINSTER BRIDGE ST ANDREWS PARKING REVIEW

I am writing to advise you that the Council are proposing a review of the parking situation in Glanville Drive, Bellevue Road, Westland Avenue, Maywin Drive, Wingletye Lane Service Road, Upminster Road, Upminster Road Service Road, Allenby Drive and Chaplaincy Gardens. The extent of the review area is shown on the attached plan.

The aim of this review is to look at the parking situation in the area, with a view to addressing the long-term non-residential parking issues and giving residents the option of having a residents parking scheme, should it be felt necessary.

I have attached a questionnaire that you are requested to complete and return to us by **Friday 10th February 2017**.

Please note we are unable to answer individual points raised at this stage. However, your comments will be noted and will be taken into consideration when presenting the final report to the Council Highways Advisory Committee. This committee will decide if a further course of action is required and any issues raised by residents will be addressed at that time. All comments received are open to public inspection.

Yours faithfully,

**Dean R Martin
Technical Support Assistant
Schemes Team**



PARKING REVIEW QUESTIONNAIRE
Upminster Bridge St Andrews

Street Management Schemes

Town Hall
Main Road
Romford
RM1 3BB

Name:

Address:

Please call: Street Management
Telephone: 01708 431056 or 01708 433464
Email: schemes@havering.gov.uk
Date: Friday 20th January 2017

All responses received will provide the council with the appropriate information to determine whether we take a parking scheme forward to the design and formal consultation stage.

Only one signed and dated questionnaire per address will be considered. Please return to us by Friday 10th February 2017.

1. In your view, is there currently a parking problem in **your** road to justify action being taken by the Council
- Yes
 No

If your answer is YES to the above question above, please proceed to the questions below:

2. Are you in favour of your road having parking restriction placed upon it to limit long term non-residential parking?
- Yes
 No
3. If Yes - over what days of the week would you like any restrictions to operate?
- Mon- Fri
 Mon - Sat
4. If yes - over what hours of the day would you like any restrictions to operate? These hours are in keeping with the existing restrictions in the area.
- 10:30am to 11:30am
 8:00am to 6:30pm
5. If yes - what type of restriction would you prefer?
- Yellow Lines
 Residents Parking

For your information:

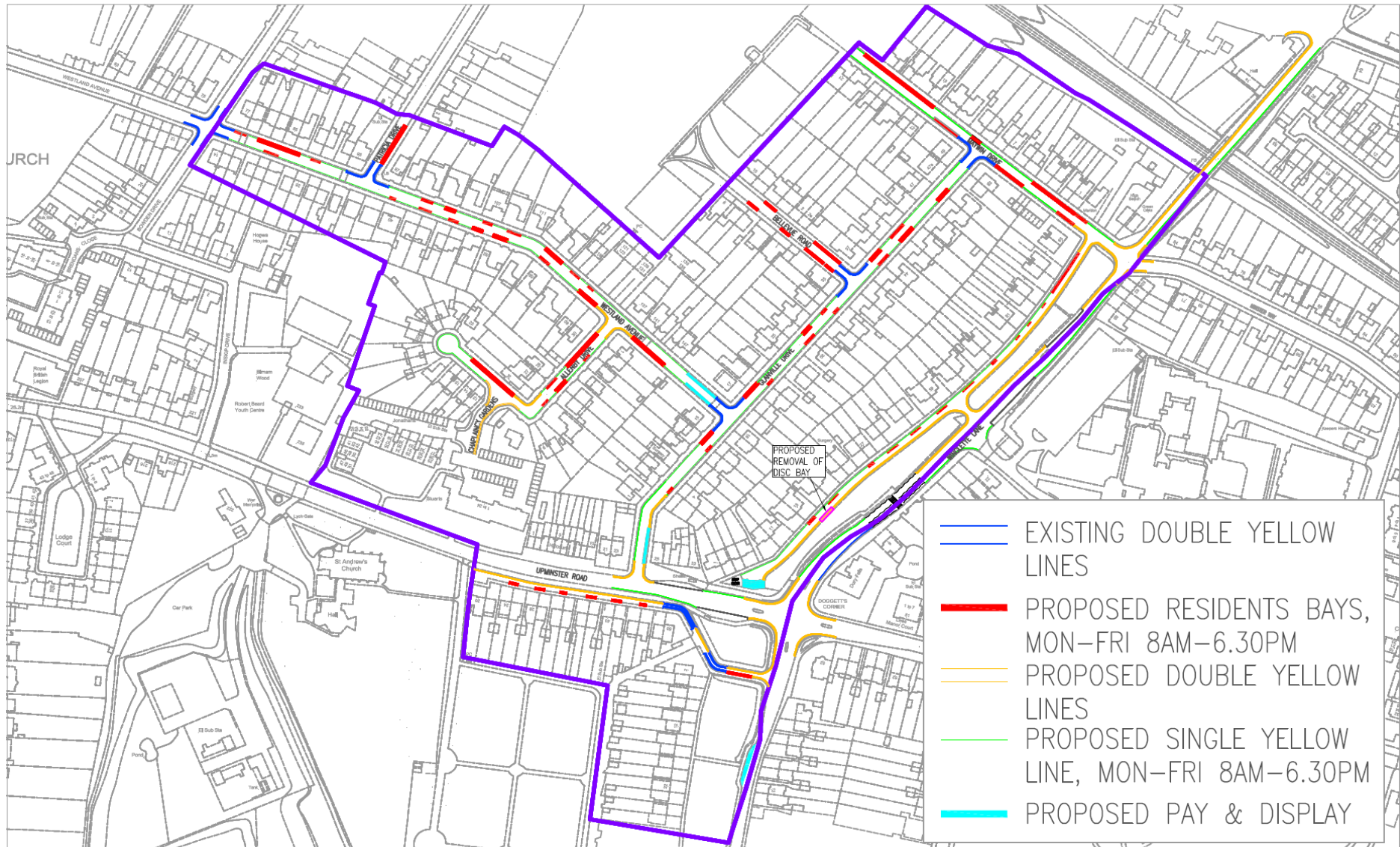
Yellow lines would prevent residents from parking on the lines in the same way as they would non-residents.

Residents Parking scheme will permit residents and their visitor to park in the allocated areas, with a valid permit for the area


Please turn over

UPMINSTER BRIDGE - ST ANDREWS 'In-Principle' Parking Consultation

Road Name	Address	% Returns	Returns	Q1. In your view, is there currently a parking problem in your road to justify action being taken by the council?		Q2. In favour of parking restrictions		Q3. Over what days would you like the restrictions to operate?		Q4. Over what hours of the day would you like any restrictions to operate?		Q5. What type of restriction would you prefer?	
				total	Yes	No	Yes	No	Mon-Fri	Mon-Sat	10.30-11.30am	8am-6.30pm	Yellow Lines
Allenby Drive	27	44%	12	9	3	8	1	6	3	0	8	0	8
Bellevue Road	11	36%	4	2	2	2	0	1	1	1	1	1	1
Chaplaincy Gardens	57	11%	6	2	4	2	0	0	2	0	2	0	2
Glanville Drive	56	46%	26	18	8	18	0	16	3	8	11	6	13
Hacton Lane	10	30%	3	2	1	2	0	0	2	0	2	0	2
Maywin Drive	42	29%	12	8	4	8	0	5	3	1	7	2	6
Upminster Road	34	38%	13	10	3	10	0	6	4	3	7	1	9
Westland Avenue	59	56%	33	24	9	24	0	12	12	7	17	9	15
Wingletye Lane	42	43%	18	17	1	17	0	17	0	0	17	3	14
No Adress Given			29	20	9	20	0	13	7	5	15	8	13
Total	338	46%	156	112	44	111	1	76	37	25	87	30	83



- EXISTING DOUBLE YELLOW LINES
- - - PROPOSED RESIDENTS BAYS, MON-FRI 8AM-6.30PM
- PROPOSED DOUBLE YELLOW LINES
- PROPOSED SINGLE YELLOW LINE, MON-FRI 8AM-6.30PM
- PROPOSED PAY & DISPLAY

 <p>Havering LONDON BOROUGH OF STREETS, CULTURE & COMMUNITY TRAFFIC & PARKING CONTROL 10th FLOOR MERCURY HOUSE MERCURY GARDENS, ROMFORD, RM1 3JW TELEPHONE: 01708 432787 FAX NO: 01708 432538 E-MAIL: scs@havering.gov.uk</p>	<p>JOB TITLE UPMINSTER-BRIDGE-AREA</p>	<p>DRAWN BY DRM</p>	<p>CHECKED BY IH</p>	<p>APPROVED BY IH</p>	<p>DATE: DATE</p>	<p>SCALE: SCALE</p>	<p>PURPOSE: PURPOSE</p>	<p>DWG No: DWG-NO</p>	<p>REVISION: REV</p>	<p>REVISION AMENDMENT</p>	<p>DATE</p>	
	<p>DRAWING TITLE DWG-TITLE-1 PROPOSED-CPZ</p>	<p>DATE: DATE</p>	<p>SCALE: SCALE</p>	<p>PURPOSE: PURPOSE</p>	<p>DWG No: DWG-NO</p>	<p>REVISION: REV</p>	<p>REVISION AMENDMENT</p>	<p>DATE</p>	<p>©COPYRIGHT This drawing belongs to StreetCare Culture & Community, Traffic & Parking Control. Neither the whole nor any part thereof may be reproduced without prior written permission. Based upon Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. London Borough of Havering 150224327</p>			
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